

JANUARY 2017

SUNDAY	MONDAY	TUESDAY	WEDSDAY	THURSDAY	FRIDAY	SATURDAY
1 Hanukkah Ends New Year's Day	2	3	4	5	6	7
8 Plan Junior Optimist Reading Activities	9	10	11	12	13	14
15	16	17	18	19	20 Junior Optimist Dues Deadline	21
22	23 Souper Bowl of Caring Project Begins!	24	25	26	27	28
29	30	31				

NOTES:

- Souper Bowl of Caring project begins this month through the Super Bowl game on February 5, 2017
- District begins preparation for the District Conference where District Officers are elected
- Remember to submit the District Conference Form along with the agenda to OI
- Optimists, Clubs and Districts begin organizing delegations to the Junior Optimist International Convention



Souper Bowl of Caring

Souper Bowl of Caring is a national youth-led movement of giving and serving that is transforming Super Bowl Weekend into a time to think of our neighbors in need. In schools, participation takes place during the weeks leading up to Super Bowl Sunday. Your Club can join in this movement and make a significant impact in your local community.

It's Easy!

1. Register your Club at souperbowl.org.* You'll receive a FREE Resource Kit that includes an educational DVD, pointers and ideas, posters and more!
2. Collect money and/or canned goods the weeks before Super Bowl Sunday to benefit a nonprofit in your community that serves those in need.
3. Report the amount of your Club's collection to the Souper Bowl of Caring to make your effort part of the national total.
4. Donate 100% of your collection to the nonprofit of your choice.

Make sure that the word "Junior Optimist" is in your Club name somewhere so that the Souper Bowl of Caring is aware that your Club is a Junior Optimist Club. This way they will be able to track what Clubs were able to collect nationwide.

Register today at souperbowl.org!



Now You're a Junior Optimist District/International Officer!

The District Structure

You can be a Governor – how cool is that?

Optimist Clubs comprise 49 Districts. Some Districts consist of whole states or provinces. For instance, Nebraska is one District. Other Districts are parts of states or groups of states. Each Optimist District is given a name and a number.

Junior Optimist Districts elect youth officers, including Governors, Secretary/Treasurers and Lieutenant Governors. District Governors may then appoint chairs to share the responsibilities of keeping all Clubs and all Members informed and inspired. Do you know who your District Club's Chair is? Adult Optimists act as Club Chairs and dedicate themselves to helping Clubs succeed and grow. Club Chairs provide excellent resources for information about and Optimist International.

Check to see if your District has a Governor. If so, give him or her a call. The Governor should be happy to talk with you. If there's no Governor, you can organize a District conference and elect one – maybe you should nominate yourself! District Governors vie for scholarships and other awards. You can find *A Guide to Organizing a Junior Optimist District* beginning on page 45.

Job Descriptions

I. The Governor's Job

Executive Responsibilities

- Presides at all District Board meetings and District convention
- Represents Junior Optimist at all Optimist District functions
- Works with District Clubs Chair to run the District
- Plans the annual District convention and all other meetings with Chair
- Encourages Clubs to conduct service projects and promotes joint Club activities
- Supports, invites and encourages all District officers to participate in activities

Communications

- Publishes District newsletter
- Communicates information from Junior Optimist Clubs Department to District Clubs
- Reminds all Clubs to send in necessary rosters, election reports and all other forms to the Department
- Notifies District Clubs about meetings and convention dates
- Maintains communication with Optimist District Officers about the District

Promoting Junior Optimist and the International Convention

- Promotes at Optimist District meetings and visits with District Clubs
- Attends the International Convention
- Assists in fundraising to send District officers and Members to the International Convention
- Promotes the International Convention within the District

II. The Secretary/Treasurer's Job

Executive Responsibilities

- Stands in for Governor as requested
- Keeps and maintains all records of the District
- Maintains all financial records
- Attends all District meetings
- Helps plan District meetings and convention
- Performs activities as requested by the Governor and District Clubs Chair

Communications

- Attends and takes minutes at all District meetings
- Handles all District correspondence
- Assists Governor with the District newsletter
- Works with the Optimist District Secretary/Treasurer when necessary

Promoting Junior Optimist and the International Convention

- Attends the International Convention
- Assists Governor with promotion of International Convention within the District

III. Lieutenant Governors

Some Districts choose to elect Lieutenant Governors to represent zones in the District. This is common if a District is particularly large or active. In these Districts, Lieutenant Governors lend a helping hand by representing the Governor in their zone.

Executive Responsibilities

- Represents a District zone and communicates information to the Governor
- Attends all District meetings and communicates information back to Clubs
- Conducts zone meetings (twice a year) to share ideas and plan joint activities
- Visits as many Clubs in his/her assigned zone as possible
- Helps plan the District convention

Communications

- Advises zone Clubs about filing reports and explains the awards program
- Contributes items to the District newsletter
- Communicates information from Governor to Clubs

Promoting Junior Optimist and the International Convention

- Attends the International Convention
- Assists Governor with promotion of International Convention within the District
- Promotes the International Convention in zone

A Surefire, Fool-Proof, No-Doubt-About-It Plan for a Successful Year

Want your year as a District Officer to be successful? Here are some easy steps you can use to prepare for your year in office. Work closely with the District Officer(s) and the District Clubs Chair to:

- Establish your goals, both short-term and long-term
- Develop a calendar, schedule, or timetable to accomplish your goals
- Decide how much help will be needed to accomplish your goals
- Delegate responsibilities and establish committees if necessary to help
- Establish good communication so that you know if goals are being met
- Provide enthusiasm and leadership
- Keep focused on the goal
- Praise and thank those who helped when the goal is reached

Tools of the Trade

Carpenters have their hammers, lawyers have their law books, doctors have their stethoscopes, and District officers...yes, you have "tools" that will make your job easier. After all, sometimes you need a little more than your ingenuity to be successful!

District Conference Rebate

Did you know that by holding a District Conference you are eligible for a rebate? The District gets back \$1 for every Active Member (up to 50 Members in each active Club) in the month the District Conference is held. The District must submit the necessary District Conference Form and the agenda to Optimist International in order to receive the rebate. After you hold your Conference, simply fill out the District Conference & District Officer Form (located in the Forms section of this section of the Planning Guide) completely and submit it to the Junior Optimist Department.

The District Conference: Let the Meetings Begin!

District conferences are as unique as the District hosting the event. Some meetings last one day, most however include an overnight stay. Popular places include hotels and motels, campsites and school gymnasiums.

Registrations

Each Member should receive a packet containing tourism information about the area, a schedule of convention activities and a badge indicating name and hometown. Each participant should receive information describing the workshops and where to present him/herself. It is important to furnish credentials and official voting ballots.

Workshops

Workshops should last approximately 30-45 minutes. Optimist Members holding District-level offices should teach the workshops.

The Junior Optimist Board of Directors: The Inside Track on Your Policy Makers

Each year at the annual Convention, Members compete for one of the six Board of Directors titles. The Board reviews any suggestions from convention attendees, chooses the annual theme and selects a charity for the annual fundraising drive. The Board of Directors consists of four Directors and the current and immediate past Presidents. Any eligible Member may nominate him or herself for a Board position by submitting an application to the Junior Optimist Department. Refer to the policies to see if you qualify.

The Board meets twice a year, and Members represent Junior Optimist at all Optimist International events.

Elections are held during the International Junior Optimist Convention.

BYLAWS

The District bylaws must be reviewed and any changes must be ratified at the District Convention. Now, this is the part where many people have an anxiety attack: “Bylaws, WHAT?! You must be kidding!” Don’t worry, bylaws aren’t that difficult to understand, and they’re not difficult to change either. With a little patience and preparation, you can master bylaws without breaking a sweat.

- **Interpretation:** Formal language is always used when writing bylaws. Words like “quorum,” “adopted,” “appeals” and “amended” can often confuse a reader. So take your time to read the bylaws. Read it a second time if necessary. If it still confuses you, ask for help from your Advisor or the Junior Optimist Department. There’s absolutely no shame in asking, the tragedy is not understanding!
- **Availability:** Make sure every Club in the District has a copy of the bylaws. Distribute copies to Club Presidents, Advisors, and the Optimist Sponsor Club Chair. If you don’t have the names and addresses of these people, contact the Junior Optimist Department and we can supply them.
- **Amendments:** Any Club that is in good standing can suggest changes to bylaws. Changes are called “amendments,” and it’s really not that hard to write one. First, a Club must write down the suggested bylaws change making sure that it does not conflict with Policies XXI-XXVII of the Policy for Governance of Junior Optimist Octagon International. Then, the suggested amendment must be sent to the Governor and other District Officers and all Club Presidents in the District.
- **District Dues:** Many Districts charge dues to run the District, help pay for mailing newsletters and notices, hold conferences and conventions, and pay for special District programs or projects. If your District wants to establish or change District Dues, this must be approved at your District convention. After all, since it is the Clubs which will be paying dues, it is only fair that they have a vote in the matter. Remember, all District payments should be made to the District.
- **Voting:** Now it’s time to vote. Generally, only Clubs in good standing are allowed to vote. That means their District dues must be paid. Some Districts demand that the International Club membership dues and registration fees must also be paid in order for the Club to be in good standing. The decision is up to your District. An amendment will only pass if two-thirds of the delegates at your convention approve it.
- **Ratification:** Finally! The last step. If the bylaws are changed in any way at your convention, make the changes and then send copies of the new bylaws to the Optimist District Governor, District Clubs Chair, Junior Optimist Clubs Department, and each Club in the District.



Guide to Organizing a Junior Optimist District Junior Optimist Octagon International

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What is a Junior Optimist District?

Junior Optimist International was created to enable kids to do community service. Junior Optimist reached the International level in 1989. There are Clubs throughout the United States, Canada and the Caribbean. The Junior Optimist Board of Directors comprises a President, a Past President, and four (4) Directors. The Junior Optimist Policy for Governance governs the Board of Directors as well as all Clubs.

A District plays the same role as an Optimist International District. It serves as a geographical and administrative subdivision and in general, a District possesses the same territorial boundaries as its corresponding Optimist International District.

A District allows Member the opportunity to create ties with each other, exchange ideas, assist each other in times of need, strengthen the organization as a whole, to better know the objectives of Clubs and to facilitate communication among Clubs.

How a District Functions

A District's structure strongly resembles that of an Optimist International District, but some specific differences exist between Optimist International and Junior Optimist, and for this reason Junior Optimist needs its own structure.

First, a District exists within the same territorial limits as its corresponding Optimist International District. Therefore, all Clubs affiliated belong to a District. To organize a District, at least four Clubs are required.

We can compare the construction of a Junior Optimist District to that of a building. A certain number of Clubs are necessary for the foundation with new Clubs continuously added to build a solid construction. Of course, we need workers, in this case Members of Optimist Sponsor Clubs and, above all, Optimist District Officers who will be ready to work with Clubs and give their time, time and more time.

Just as each Club has a Chairperson to serve as a liaison between the Club and the Sponsor Club, the Optimist Sponsor District must nominate a District Clubs Chairperson. The Chairperson has the responsibility of working with the officers of the District. The Chair's role is described in detail later in the Guide.

The District Chairperson may designate "assistants" responsible for different regions within the District. We strongly recommend naming several assistants. The Chair is the only Optimist Member included in the District structure.

Concerning basic administrative structure, we recommend that it include a Governor, several Lieutenant Governors, a Secretary-Treasurer, a Governor-Elect and a Past Governor. Lieutenant Governors should be elected by a group of two or three Clubs, based on the size of the zone. For example, three Clubs from the same zone should elect one Lieutenant Governor. It is recommended that a Club zone be assigned the same zone number as the corresponding Optimist Club zone. If a zone has only one Club, it should be joined with a neighboring zone. Or, a Lieutenant Governor could be in charge of several zones containing one Club per zone.

The Governor will be elected at the first District Convention. The Governor's term begins at the start of the next fiscal year. (The Convention generally takes place in May and the fiscal year begins October 1).

The Secretary-Treasurer is either elected or appointed by the Governor. We recommend that he or she be appointed, since the Governor will be working closely with the Secretary-Treasurer whose role is mainly administrative.

The most powerful governing body in the District is the General Assembly of the District Convention. Each Club is invited to send delegates to the Convention who then vote on important issues and help decide what direction the District will take. All Clubs, as well as the District Board of Directors, are governed by the decisions of the General Assembly.

That is basically how a District functions. As you read on, you will learn more specific aspects of organizing a District. We will examine in detail the procedures for organizing a District, how to promote an awards program, district committees and, finally, following up.

If you need more detailed information or assistance, call the Junior Optimist Department at (800) 500-8130.

Each Club is invited to send delegates to the Convention who then vote on important issues and help decide what direction the District will take.

Establishing a Plan to Organize a District Convention

The District Clubs Chairperson may appoint a committee to plan the Convention, which will be held in April or May. This committee should include the Clubs Chair and several Club leaders, one of whom could potentially serve as Governor. An Advisor from a host-area Club may also serve on the committee.

One of the first tasks for the committee is to set the date of the Convention. It should last one to two days. Since the objective of the Convention is to formally organize the District, planning the Convention represents the most important goal for the first year.

During the course of the year until the Convention is actually held, committee Members should attend all Optimist District Assemblies in order to get an idea of the role each District Officer plays and to learn as much as possible about Optimist operations in general. The Convention should be promoted at Optimist meetings as much as possible.

During the year of preparation, the committee should locate Club Members in each zone willing and able to serve as Lieutenant Governor for the following year. The Optimist Lieutenant Governor should convene and preside at a zone meeting for all Clubs in the zone at which time the Clubs will elect their Lieutenant Governor. Zones containing only one Club should be annexed by an adjoining zone. The elected Lieutenant Governors must attend the Convention but only begin their term in October.

A written invitation to the Convention should be sent to all Lieutenant Governors- Elect, Clubs, and the Optimist District Governor. It is essential to have the largest number of Club Presidents, Secretary-Treasurers and Advisors present at the Convention. Do not forget to nominate a candidate for the office of Governor and to obtain rosters for all Clubs in the District from the International Office at least one month before the Convention.

The First District Convention

The Convention Planning Committee should determine the date (Saturday and/or Sunday) and the location of the Convention.

Since the Convention lasts one to two days, it is best to find a school or a campground large enough to accommodate the participants. Hotels and restaurants are not recommended since they tend to be expensive and one of the organization's goals is to get as many young people involved as possible.

Because the Club District has not yet been organized, the Optimist Governor or the District Chair can preside at this assembly. What follows is a sample agenda including the most important points, along with a brief description of each point.

This is also the most important moment in the history of any District: official organization. This is the day the Clubs must decide whether they want to form a district organization governed by Junior Optimist Members.

The Optimist Governor or District Chair may preside over the beginning of this assembly, but once the elections have taken place, the newly elected Junior Optimist Governor will preside over the assembly.

Junior Optimist District Agenda

Call to Order

The Governor calls the assembly to order

Introductions

Introductions of District/International leaders

- The Optimist Governor
- The Optimist Secretary-Treasurer
- The Junior Optimist Representative
- The Junior Optimist Clubs Committee Chair

Welcome

Governor, District Chair and other officials

Adoption Of Agenda

Read and adopt agenda

- The participants must approve the agenda. However, it is not necessary to take notes because the assembly is not governed by a constitution.

Mixers/Icebreaker

Club Reports

District Explained

A District/International Representative explains the nature of a District, its operation, and the organizational chart of both Junior Optimist and Optimist International.

Motion to Organize a District

The Clubs vote on whether or not the District should be formally organized. At this stage, each Club has only one vote.

District Bylaws

The Optimist Secretary-Treasurer should pass around a copy of the proposed Bylaws to each Club and briefly explain the issues to be voted. The Junior Optimist Policy for Governance should also be distributed.

At this time, the Clubs Committee Chair, with the help of the Optimist Governor should read the District Bylaws prepared beforehand. It is extremely important to explain to the delegates that now is the time to speak out and ask any questions they may have. The meeting room should have a microphone to allow delegates to express their opinion.

The Optimist Members present should keep in mind that they are there to act as counselors/ advisors and that decisions should be made exclusively by Members.

All amendments and propositions must be proposed and seconded by the Clubs.

When the Bylaws are completed, they must be read and adopted in their entirety by the assembly. The District is considered officially organized after the Bylaws are adopted.

Role of District Officers

The District Clubs Committee Chair explains the role and responsibilities of each District Officer.

Election of Governor and Other District Officers

The Optimist Governor introduces the candidates for the office of Governor, Secretary-Treasurer, Lt. Governors, and Governor-Elect. The election process is explained.

A Governor must be elected from among the official candidates. It is recommended to have already impressed upon each of the candidates, through personal interviews, the great responsibility of the position.

For this election, each Club should have a certain number of votes as determined in the District Bylaws.

Junior Optimist International Convention

Other Business

Closing Remarks

Junior Optimist Governor and District Chair

Optimist Creed/Youth Code

Adjourn

The first District convention is now completed. The District has been officially organized. Relations between the Junior Optimist District and the Optimist District should be very close for the next two years, with the District becoming gradually more autonomous thereafter but never losing a close sense of cooperation with the Optimist District.



JUNIOR OPTIMIST INTERNATIONAL DISTRICT BYLAWS

As of _____

DISTRICT OF: _____

ARTICLE I: NAME

This District shall be known as the District of Junior Optimist International of:

_____.

ARTICLE II: OBJECTIVES

The sole purpose of this District shall be:

- a. To function as an administrative division of Junior Optimist in the attainment of the purposes set forth in the Policies of Junior Optimist and to make effective the policies, programs and purposes of Junior Optimist.
- b. To give direction to and stimulate leadership, administration and growth of Member Clubs and to encourage their participation in the purposes, programs and Policies of Junior Optimist to the benefit of their communities and nations.

ARTICLE III: MEMBERSHIP

Section 1: The membership in this District shall consist of Alpha, Junior and Octagon Levels in the _____

District of Optimist International.

Section 2: Eligible Clubs may apply for membership in the form and manner prescribed by the Board of Directors and may be admitted to membership upon affirmation of good standing and dues paid.

Section 3: The Board of Directors shall be empowered to suspend or expel a Member Club for non-payment of dues, failure to conform to these bylaws, for conduct unbecoming a Member Club, under the auspices of Optimist International and the _____ District.

ARTICLE IV: OFFICERS

Section 1: The officers of this District shall be the Governor, the Governor-Elect, immediate past Governor, the Lieutenant Governors or Directors, the District Secretary/Treasurer, and one Member from each administrative zone in the _____

District of Optimist International.

Section 2: Under the general supervision of the Junior Optimist Board of Directors, it shall be the duty of the Governor to further the purposes of Junior Optimist International and the District, and to promote the interest and coordinate the work of Clubs within the District. In conjunction with the District Clubs Chair, he/she shall plan the annual District Convention, publish a District newsletter and generally oversee and encourage Club activities within the District. Likewise, he/she will regularly communicate with the Clubs in the District, the Clubs Department and the Optimist International District. The Governor shall, as the Executive Officer of the District, preside at all meetings of the Board of Directors, be an ex-officio Member of all committees except the Nominating Committee and perform such other duties as ordinarily incumbent upon a Governor.

Section 3: The Governor-Elect shall perform such duties as are ordinarily incumbent upon a Governor-Elect and assist in the planning and promotion of the annual Convention of the District and perform such other duties as may be assigned by the Governor and Board of Directors.

Section 4: The Lieutenant Governor or Director under the general supervision of the Governor, will coordinate the activities of an assigned group of Clubs. He/She shall communicate with the Governor and attend all District meetings. In cooperation with the Governor, he/she shall assist with the annual District Convention and promote the District Convention and the Junior Optimist International Convention.

Section 5: The Secretary/Treasurer under the general supervision of the Governor shall record minutes of the Board of Directors meeting and process all correspondence. He/She shall conduct such correspondence as may be required by the Governor and the District Board of Directors, and generally perform such duties as are incumbent upon a secretary. He/She shall also keep and maintain financial records and books ordinarily kept by a treasurer, and such books shall be open at all times for inspection by the District Board of Directors and any auditor designated by the Board. The Optimist District Secretary shall be responsible for all funds.

He/She shall assist in the planning of the District Convention and shall promote, in cooperation with the Governor, the District Convention and the International Convention.

He/She shall submit regular financial statements in the form, manner and frequency prescribed by the District Board, and generally perform such duties as are incumbent upon a treasurer, under the supervision of the Optimist District Secretary.

ARTICLE V: BOARD OF DIRECTORS

Section 1: The Board of Directors of each District shall consist of the Governor, the Governor-Elect, the Immediate Past Governor, the Lieutenant Governors or Directors, the District Secretary/Treasurer and the President or a representative of each Club in the District.

Section 2: The Board of Directors and the Optimist International District Clubs Chair shall be responsible for the conduct of the business and affairs of the District as an administrative division, as stated in these Policies and as determined by the Board of Directors of Junior Optimist International.

Section 3: The Governor shall call a meeting of the Board of Directors at such time and place as he may determine with the advice and consent of the Board of Directors and the District Clubs Chair.

Section 4: A majority of the Board of Directors shall constitute a quorum for the transaction of business and a majority vote of those present shall be necessary to give effect to any action of the Board.

ARTICLE VI: DISTRICT CONVENTION

Section 1: Annual Convention. A Convention of the Clubs in each District shall be held annually.

Section 2: Convention Date. The annual District Convention shall be held no later than August 15 with an official District Conference

The report needs to be turned into the Clubs Department no later than September 1.

Section 3: Notice of Annual Convention. The District Secretary/Treasurer shall mail to each Member Club in the District an official call for the Annual Convention at least 60 days prior to the date thereof, in which notice the time and place of the Annual Convention set forth. All Districts shall notify the Junior Optimist Department of their Convention date.

Section 4: Number of Votes. In the transaction of Convention business requiring a vote, each Club in the District in good standing with both Junior Optimist and the District shall be entitled to one vote.

Section 5: Accredited Delegates. No Member shall be deemed to be an accredited delegate unless he has registered at the Convention, paid the registration fee and produced such credentials to the Credentials Committee as may be required by the District Board of Directors.

Section 6: Convention Rules. Adoption of Convention rules, shall be the first business in order. These rules shall be adopted by majority vote, but may be suspended, rescinded or amended after their adoption by a two-thirds vote.

ARTICLE VII: DISTRICT REVENUE

Section 1: Annual Dues. The administration of District business shall be financed by District dues and other revenues.

ARTICLE VIII: ELECTION OF OFFICERS

Section 1: Notice of District meeting. The District Secretary/Treasurer shall notify each Club in the District at least 30 days prior to the date thereof, official notice of a District meeting, such notice to contain the time and place of said meeting.

Section 2: Terms and Qualifications.

- a. Terms: All District Officers shall take office on the first day of Optimist International's administrative year.
Qualifications: No one shall be eligible to hold a District office unless he/she is duly enrolled on the Junior Optimist Club roster as a Member in good standing of a Club.

District Conference/District Officer Report

Please submit by September 30 to: Optimist International Junior Optimist Department • 4494 Lindell Boulevard • Saint Louis, MO 63108 • Fax: (314) 371-6006

District _____ Date(s) of Conference: _____

Location: _____ Date of Report: _____

Chairperson: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ Fax Number: (_____) _____

E-Mail Address: _____

Agenda

Faculty

General Sessions: _____ Conducted By: _____ Title: _____

Awards Program: _____ Conducted By: _____ Title: _____

Officer Elections: _____ Conducted By: _____ Title: _____

* An attached copy of the Conference Program will be accepted in place of this section.

Budget

Number of Clubs Attending

Registration (income): _____ Expenses: _____ Alpha: _____ Octagon: _____

Was registration charged per Club or per Member? Junior Optimist: _____ Adults: _____

If so, how much was charged: _____

Election Results (Use an additional sheet of paper if necessary)

Governor: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ E-Mail Address: _____

Club Name and Number: _____

Secretary/Treasurer: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ E-Mail Address: _____

Club Name and Number: _____

Lt. Governor: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ E-Mail Address: _____

Club Name and Number: _____

Lt. Governor: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ E-Mail Address: _____

Club Name and Number: _____

District Map



Distinguished Junior Optimist International Governor

This award recognizes each Junior Optimist Governor whose District fulfills the requirements listed below.

Requirements:

1. At least 15 percent of the Clubs in your District (based on the total number of Clubs as of October 1) must earn either the Honor Club or Distinguished Honor Club Award.
2. At least 50 percent of the Clubs in your District (based on the total number of Clubs as of October 1) must submit a current membership roster and 50 percent of the Clubs in your District (based on the total number of Clubs as of October 1) must submit the following year's election report to the International Office no later than September 30.
3. The District must compile and distribute a quarterly bulletin or newsletter to all Clubs in the District.
4. Your District must organize and conduct a District Convention. Election results as well as a Conference Report must be submitted to the International Office no later than September 1.
- 5a. Governor must have attended the previous year's International Junior Optimist Convention as the Governor-Elect.

Or

- 5b. Have 5 delegates from District attend the Junior Optimist International Convention (attendance verified by Optimist International Staff).

Prize:

Junior Optimist International Class Ring

The application and related materials for this award must be submitted by September 30 to:

Optimist International
Junior Optimist Department
4494 Lindell Boulevard
St. Louis, MO 63108
Fax: (314) 371-6006

Distinguished Junior Optimist International Governor Award

Application

Junior Optimist Governor: _____ Ring Size _____

District Name: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ Fax Number: (_____) _____

E-Mail Address: _____

Signature: _____

District Junior Optimist Clubs Chairperson: _____

District Name: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ Fax Number: (_____) _____

E-Mail Address: _____

Signature: _____

**This form as well as the required newsletter or bulletin samples
must be submitted by September 30 to:**

Optimist International
Junior Optimist Department
4494 Lindell Boulevard
Saint Louis, MO 63108
Fax: (314) 371-6006

Outstanding Junior Optimist International Governor/Governor Of Excellence Scholarship Competition

To keep Junior Optimist going, it is important that your Members build new Junior Optimist Clubs and volunteer their time as often as possible. Being the best takes hard work and dedication. In appreciation for all that you do as Governor, the Board of Directors expanded this award's scholarship prizes. All cash awards must be used for education. The International Staff calculates the award winners by using all data on file. The decisions of the International Staff are final.

Requirements:

New Club Building Scholarship (\$1,000)

As Governor, you need to encourage your Clubs to be active in chartering new Clubs. The Governor whose District charters the highest number of new Clubs earns a \$1,000 scholarship (minimum of 3 new Clubs required).

Club Services Award Scholarship (\$1,000)

The Governor with a minimum of 50 percent of Clubs submitting elections reports, rosters and submitting a Club Project Form detailing the Clubs' participation in the year's designated Priority Project (example: Souper Bowl of Caring, Junior Optimist Reading Program) will be awarded a \$1,000 scholarship.

Governor of Excellence

Should one Governor excel in both categories, he/she earns the distinction of "Governor of Excellence" as well as the scholarship total of \$2,000.

The application for this scholarship competition must be submitted by September 30 to:

Optimist International
Junior Optimist Department
4494 Lindell Boulevard
Saint Louis, MO 63108
Fax: (314) 371-6006

Outstanding Junior Optimist International Governor/Governor of Excellence Scholarship Competition

Application

Please accept this as my formal request to compete for the Outstanding Junior Optimist International Governor/Governor of Excellence scholarships. I have read the requirements and understand that the Junior Optimist International Clubs Department will monitor my progress.

Junior Optimist Governor: _____

District Name: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ Fax Number: (_____) _____

E-Mail Address: _____

Signature: _____ Date: _____ / _____ / _____

District Junior Optimist Clubs Chairperson: _____

Address: _____

City: _____ State/Prov: _____ ZIP/Postal Code: _____ Country: _____

Telephone: (_____) _____ Fax Number: (_____) _____

E-Mail Address: _____

Signature: _____ Date: _____ / _____ / _____

This application form must be submitted immediately following your year as Governor to be considered by September 30 to:

Optimist International
Junior Optimist Department
4494 Lindell Boulevard
Saint Louis, MO 63108
Fax: (314) 371-6006