**TYPICAL AGENDA OF SECOND QUARTER ZONE MEETING (JANUARY)**

 5 min Welcome & Introductions

 5 min Invocation & Pledge to Flag/Toast to Country

30 min Meal Service with Fine Session

 5 min Zone Report by Lieutenant Governor

 3 min Introduction of Guest Speaker

15 min Guest Speaker

 2 min Thanks to Guest Speaker

**ANNOUNCEMENTS AND REPORTS**

 5 min a) Oratorical & CCDHH report clubs & zone level

 5 min b) Respect for Law/Day of Non-Violence

 5 min c) Safety on Wheels/Tri-Star Sports

 5 min d) Public Relations

 5 min e) Youth Clubs/JOOI Convention

 2 min f) Optimist International and district dues for January are due

15 min g) Club President’s Reports – relate back to goals identified at first quarter –

 celebrate all successes!! Offer encouragement & praise – make members feel

 proud of the club they belong to.

 h) District A&A Program

 8 min i) 50/50 draw and club attendance awards

 j) Presidents and district membership awards pin. (Bring up members and present

 them with their awards.

 k) Promote second quarter board meeting

 5 min l) Questions or announcements for the betterment of Optimism

 m) Adjourn with the Optimist Creed