DISTRICT CONVENTION (4TH) SAMPLE AGENDA

OBJECTIVE: To have a great celebration, prepare for a strong finish and to train next year's officers.

AGENDA OVERVIEW

THURSDAY
Optional social dining/theater

FRIDAY
Convention/credentials Committee meets
Recreational fun contests: Golf, swim meet, billiards, table tennis
9-4pm Lieutenant Governor-Elect Training
3-5pm Skills Development Module Workshop
3-5pm New Club Building Seminar
  Executive Committee Meeting
5:30pm Governor's Appreciation Dinner
7-10pm Fun & Entertainment Party

SATURDAY
Past Governor's/Executive Committee Breakfast
Spouses Program/tour
Kid's program
9-Noon President & Secretary/Treasurer-Elect Seminar
9-10am Board of Directors and General Session
10-Noon Breakout Sessions
  - Membership
  - Skills Development Module
  - Scrapbook Judging
  - Candidate Qualifications Committee
12-1:30pm Luncheon
2-4pm Convention Delegates Session
7-10pm Governor's Banquet/Installation

SUNDAY
7:30am Memorial Church Service
8am Old Timers Fun Breakfast
9-Noon Seminars
  - Presidents-Elect
  - Secretary/Treasurers-Designate
  - Skills Development Module or Guest Speaker
Registration & Credentials Tables Open
Credentials/Balloting Committee Meets
Convention Committee Meets - Review plans with hotel & host area

Golf/Tennis/Fun Activities

LIEUTENANT GOVERNOR'S ELECT CONFERENCE

NEW CLUB BUILDING SEMINAR
"Building in a 'Close' Community"
Roundtables: a) "Getting Started"
   b) "Completing Your Project"

Hospitality Suite/Area Opens

EXECUTIVE COMMITTEE MEETING
Invocation & Pledge
Welcome & Introductions
Special recognition for productive Lieutenant Governor's Governor's Remarks
Awards Progress Review - Club & Zone status
Fourth Quarter Awards Progress
Growth Progress - Membership, Club Services & NCB
Review/practice promotional events that will take place tomorrow (if any)
Approve Minutes of previous Executive Committee Meeting
Approve Minutes of previous Board of Director's Meeting
Review Budget & authorize purchases
Authorize opening an account for next year
Review Convention Business
Address by visiting Optimist International Dignitary
Governor's Remarks

Appreciation "Thank You" Dinner for key District Volunteers
Lieutenant Governor's & Committee Chairs w/ spouses

SUPER SOCIAL FUN ACTIVITY/ENTERTAINMENT
Breakfast Meeting - Executive Committee or District Committees
(or) Past Governor's Association Breakfast.

Registration & Credentials Tables Open

GENERAL SESSION - BOARD MEETING - (atmosphere of jubilation)
District Theme Song
Invocation & Pledge
Welcome & Introductions
Governor's Address
Highlight a few special club projects from CPA booklets
   (then promote turning them in to chair)
Recognize "Life Members" by having them stand
Approve Minutes of previous meeting
Approve report of Expenditures by Secretary/treasurer
Other Board Business (if any)
Awards Rally (fanfares/cheering/noise)
  - A & A 3rd Quarter Winners
  - Membership Awards for 3rd Quarter
  - "Multiple Recruitment" winners
  - New Clubs & Builders
Remarks by Optimist International Representative

BREAKOUT SESSIONS
  a) Current Presidents, Secretary/treasurer's & Lieutenant Governor's -
     "Honor Club Workshop" & Membership
  b) "Elects" Breakout - Presidents-elect, secretary/treasurers-designate
     (See Faculty Guide)
  c) Scrapbook Judging
  e) Candidate Qualifications (if necessary)

LUNCHEON - Optimist International Foundation raffles/awards/promotions
  - Entertainment or skit (short)

CONVENTION DELEGATES SESSION
  Opening Ceremonies - (with music)
    Club banners parade down the aisle
    Lieutenant Governor's, Secretary/Treasurers & Governor parade down
    aisle as introduced
  Introduction of Past Governors who sing (joined by all)
    "Hail to Optimism" to "first timers"
  Address by Governor - Theme, vision & status (positive)
    Talk of what has been done for kids this year!
  Report of Credentials Committee
  Election of Governor-Elect
  Selection of future Convention sites & dates
  Resolutions (to Optimist International Board or other)
  Club Scrapbook Awards
    "Parade of Honor" - Clubs march to front by zone while emcee rewards growth
    & they make their commitments for growth toward end of year (fanfare/
    cheering/noise)
  Brief Comments by Optimist International Representative
  Children's Parade - All kids (from their programs) march into, around room, and
  to the front singing "It's a Small World" - Optimists join in.

FREE TIME (or) FUN ACTIVITY
GOVERNOR’S BANQUET
- Governor's Address (What we've done & thank yous)
- Installation of Board by Optimist International Representative
- Governor-Elect's Address
- Entertainment and/or Dance Party

MEMORIAL CHURCH SERVICE  (Non-denominational)

OLD TIMERS/FIRST TIMERS FUN BREAKFAST - Recognition of oldest & youngest, most attended, etc., & jokes/skits/entertainment

LEADERSHIP DEVELOPMENT SESSIONS
Room A)  GENERAL TOPIC FOR ANYONE - Skills Development Module such as "Choosing Optimism as a Philosophy of Life"
Room B)  PRESIDENTS-ELECT TRAINING
(See Faculty Guide for Curriculum)
Room C)  SECRETARY/TREASURERS-DESIGNATE TRAINING
(See Faculty Guide for Curriculum)